

TOWN OF WHITEHALL
P. O. BOX 529
WHITEHALL, MT 59759
November 11th, 2021

The Whitehall Town Council held their regular meeting in the Council Chambers at 207 East Legion Ave, Monday, November 11th, 2021.

PRESENT: Council Members: Shawn Hoagland, Katy James, Bill Lanes, Pat Peterson, Linda Jung, Roy McBride, Mayor Mary Janacaro- Hensleigh, Town Clerk/Treasurer Allissa Christensen and Town Attorney Ed Guza.

VISITORS: Maxine Samuelson, Liz Pullman, Holly Harper, Julie Jaksha, Kelly Sullivan, Leonard Wortman, Joe Granvold and Kory Klapan.

Mayor Mary Hensleigh called the Council Meeting to order at 7:00 P.M.

Roll Call was taken.

The Pledge of Allegiance was recited.

IV. AGENDA APPROVAL:

Shawn motioned to approve with Pat seconding.

MOTION PASSED UNANIMOUSLY.

V. APPROVAL OF MINUTES:

Roy motioned to approve with Bill seconding.

MOTION PASSED UNANIMOUSLY.

VI. REPORTS:**Mayor's Report:**

Mary: Let's keep these short and sweet because we are on a timeline tonight. The mayor would like to thank everyone for voting, I will try to do a good job for you for the next four years. I have some exciting news! I have a new granddaughter that was born last night, therefore the mask because I can't afford to catch any germs, or they won't let me come see her. That's why I have a mask on tonight.

Officer's Reports:**Attorney Report:**

Alright to keep it short. Nothing!

Clerk / Treasurer's Report:

Allissa: Court has been keeping me occupied for the past few weeks. I've been able to catch up on cases, unpaid fines, warrants and warning notices. Office staff has been busy organizing files, resolutions, minutes, contracts and updating forms. Todd came in last Monday to help me with bank recs and budget. In his professional opinion he thinks everything looks good. Due to covid, there was not an in-person clerk school, but the League of Cities and Towns had a virtual conference instead so whenever I have had a free minute, I would watch the recorded sessions. That's been enlightening and has intrigued me for a potential project for the town, more on that later. I have scheduled a training with Dan Clark for the Council and Mayor in January. If that is still a desire for the Council, cost would be \$500.00 for the training plus mileage. Dan Clark is with the Montana League of Cities and Towns, and he would conduct the training on what your job duties are, MCAs, basically everything you want to know. He's come before in the past. We had a water treatment plant conference on the 20th, and we have another scheduled for Nov. 30th at 11am, I invite anyone that is curious about what is happening with the water treatment plant. I would like to read a letter that we had to issue last week because of the rumor mill. It says:

To Whom it may concern,

The Town of Whitehall cannot force anyone to annex into the Town limits of Whitehall. Anyone can ask to be annexed into the town, and we can accommodate.

However, there are State and County laws that declare that if you are within so many feet of a municipal water or sewer system, new construction and/or existing dwellings that have water or sewer problems may be required to connect to the municipal system.

Please feel free to contact the State, DEQ or the County for more information.

Respectfully,

Mayor Mary Janacaro- Hensleigh

Public Work's Report:

Kory: Water: we took water samples, quarter samples and bacteria samples on the 14th, finished flushing fire hydrants also on the 14th. We have started finding all the curb stops, exposing them, and we are

going to start GPSing them Tuesday and Wednesday. We probably have about three quarters of them found. We jetted sewers on the South side and Sugar Beet Row. The lift station went down the 27th, an air line broke which made it go bad. Samples taken the 13th. Cemetery: we did 2 graves, put a fence in where we took the lilacs out, we put fence posts in and are waiting on rails. Streets: we are working on millings, I'm trying to put together prices on millings, we got some coming from this Highway project. I've talk to the State, last week they called me. I don't know how many we are going to end up with, I am hoping it is enough to do Yellowstone and Paul Gulch. If we have enough millings and enough funds, those two will be the two streets that get done. Locate tickets and two rereads and we only got called out for the lift station when it went down.

Fire Chief's Report:

Joe: Year to date calls: 155 calls. So far, from 10/1/21 to 11/8/21 we have had 2 calls in the city, both from over at Town Pump. Last week they called it a structure fire, but it was a dryer on fire and we had one gas call today. On the Rural side we have had 5 accidents, one fatal, one cancelled: 5 wildfires, 4 vehicle fires with a camper at total loss. We are getting new radios, I can't tell you how many yet, from our rural grant, from our DES agent, Doug Dodge, through Jefferson County. I know Whitehall is going to fair out very well on that, I really appreciate Doug's work and putting in for this grant because the grant that I put in for we didn't get. Also, the grant, we were able to put in for both the Whitehall Fire Dept and Jefferson Valley we were awarded, I think it was \$2000.00 some odd dollars. They limit what you can buy, I ordered new pagers just so we can have some extras there at the fire station. City truck is winterized, the SCBA's are ordered. I would like to figure out a way to move \$6000.00 out of our CIP fund to the Fire Dept Fund. I don't know how we do that, but I would like you guys to look at that to enhance our budget.

Sherriff's report:

No report.

County Commissioner Report:

Leonard Wortman: I'll try and keep this really brief. One of the big things that's coming up is redistricting, legislative redistricting, the redistricting commissioner is in the process of re-finalizing the new congressional districts that we have. The map they are considering has Jefferson County located in the East district. It is kind of a horseshoe shape that goes around us. Lewis and Clark County in the East and Gallatin County in the West district. We have wrapped up our project that we had out on Pipestone Creek out here on the Smith property. We have hired an administrator for the ARPA funds. We received a surprise to everyone, 1 million dollars from Montana Tunnels as a partial payment on the taxes that they owe us, they have until Dec. 2nd I believe to come up with the other 4 million dollars... Inaudible. They are fired up trying to get us the money. They are in the mining business though. We've been going through all kinds of properties that belong to the county, it doesn't look like we have use for, so far, I have identified 37 parcels in the county that I think we will probably offer up for sale at some point. There is not much sense in the county having those with not much use for them. Hopefully we can get them back on the tax rolls at some point. We are in the process of finalizing the bonding for \$750,000.00 for the project at Montana Tunnels through the TIFF district. That should be done before the end of the year. The western legacy center is moving forward. We had a fundraising kick off on the 14th of Oct. out at the site. If you've been out there, we now have a chuck wagon. We had it in town on the 23rd in front

of the community center, serving beans and cornbread out of it, it was a really big success we got a lot of stuff. Other things that we are going to be doing, we are going to have a series of 3 meetings targeted for entrepreneurs that we could possibly sell products in the legacy center. We are going to have one on Nov 9th in Clancy, Nov 30th in Boulder and Dec 1st down here in Whitehall. We will have some folks from JLDC and from Headwaters RCND, they will be able to talk to folks about business plans and different various loan programs. Hopefully we get a good turn out for those. Any questions.

Shawn: Is this meeting specifically for entrepreneurs looking to sell products in the legacy building?

Leonard: Yes, we are going with folks that are listed in the Made in Montana deal or ones we are aware of from other events and we will also have an ad in the newspaper to invite other people who might be interested in that type of thing.

Committee / Board Reports:

Planning Board:

See minutes.

Recreational Complex Board:

No meeting.

Pool Board:

Trees, Parks and Cemetery:

Mary: PTC met it was a work session. We finished updating the ordinances. Kennedy has typed those up and we are going to review them and will be on the December agenda for approval.

Water/Sewer/Garbage and Streets/Alley/Sidewalks:

Roy: We had a short meeting. Most of the meeting was discussing the ARPA funds but we did have a waiver of garbage fees and credit on some water.

T.I.F.F:

Bridget: We had a meeting on October 18th. Everyone was present. We have a bunch of projects that are on going some are paid and done like the project of K. Shelton. We are still waiting on receipts for Bill Brown. Ryan Strozzi the work had started, its pretty well done I think, its looking really nice. Couple other ones that were paid. Some that we are still waiting on. We are going to send a letter, I think it's already been sent, for the master plan we are going to change the wording a little bit on our grant application and advertise for a vacancy on the TIFF board.

VII. Public Comment:

Mary: I would like everybody to know that Thursday is a holiday, Veterans Day, and Town Hall will be closed. Friday after Thanksgiving we will be decorating the town for Christmas so anybody that would like to join us just let us know. We would love your help, it's always a fun thing to do.

Holly Harper: Jefferson Valley Rural Ambulance District. I've been here a couple times. The vote passed so I was just curious about a plan to make it official or what the next steps are and when they will happen?

Roy: It's in the County's hands, isn't it?

Mary: Yes.

Holly: Leonard? Do you want to comment on that?

Leonard: We will talk tomorrow and I will let you know. It is a process.

VIII. Consent Agenda:

Planning Board

Pat: Bonnie Brown has resigned as vice chair but will continue on as a board member. Lori young has unfortunately resigned from the planning board, regretfully accepted.

Bill Brown / adding to existing structure/ PB Approved.

Roy motioned to approve with Linda seconding.

MOTION PASSED UNANIMOUSLY.

IX. PRESENTATIONS

Julie Jakshaw: I am the regional director Headwaters RCND – view local development and the small business development center. We serve the 7 counties including Butte Silver Bow and your wonderful community here. We wanted to stop by and let you know what we have been working on and I brought with me tonight our regional planner. So, I am going to let Kelly go first and update you on what she has been doing and then I will fill in all the rest of it for you.

Kelly: Good evening thank you for having us. As Julie said, I am Kelly Sullivan I am the regional planner for Headwaters RCND. I was hired with the funds of the economic development administration for a two-year position and part of that work is to complete and update to our comprehensive economic development strategy and I won't bore you with all the details with what that is except for that it is the basis for grant funding throughout our region. It is how we identify projects that need help financially and when we have them in that document it is a lot easier to get assistance from the EDA. I am working on the Whitehall master plan with that group, I worked on the grant that got us the partial funding from the state that is helping to assist with that work. I worked on the Boulder childcare, some of you may have heard of the Boulder childcare situation where we have secured a building that is Helena that's being moved to Boulder. We've just hired a regional coordinator for one year who is going to look at childcare issues not only in Boulder, but I believe in Whitehall. Something else I offer is grant assistance for businesses and communities as a whole. And I will let Julie talk about the rest.

Julie: Some things I should let you know; we were able to fund a tax center which is a technical assistance center. That is an exciting program for us to finally have under Headwaters. What that does is helps small business go out to do contracting work for the government. So, when you think about the folks that service the fire in our region. A lot of times they have to be a certified business on the SAMs registration for them to send business their way so this allows us to have a person in house that is totally

devoted 100% of her time will be working with folks, small businesses in getting set up for that program. The position is new to Headwaters, she started Nov 1st, her name is Linda Hill, she lives in Dillon, and she will be traveling. She will be doing 11 counties, which is of course, bigger than the Headwaters region but that is how the funding worked out. We are sharing her with Helena and Bozeman as well. We are really excited for this position, and she is onboard, she was one of our team members before. She was our junior lender and she moved over to the P tax role, so we are excited to have her.

I wanted to talk a little bit about the work force coalition. A lot of our counties and communities are really struggling to get work force and to keep workforce. Headwaters launched a workforce coalition, which is a membership coalition with all the 7 counties. We had about 40 people attend our first meeting in July. We've doubled that amount almost, on our 4 pillars. We have 4 different pillars they are all overseen by one of us. I do the collaboration pillar, Kelly is doing the recruitment and attention, we have another 2 ladies out of our office that are working on education and like an employee employer information pillar is the best way to describe it. We did put up a new website so if you want to check out Headwatersworkforce.com you can find all of the information there. Why that's important is that we have gone ahead and launched a business plan competition for our students and our 7 counties. So that entails kids from 7th grade to 12th grade it's called "the boss business plan competition, building our students success". We are out talking about it with all our community members we did send throughout the schools in hopes that it gets to the right folks. The more people that are aware of it the better I think it is going to do. There are some cash prizes that will go to those students the lower grades, 7th and 8th will be doing an essay form, they will be talking to us and pitching their idea. 9th 10th 11th 12th will be competing respectively so 9th and 10th and then 11th and 12th. They have a little more work; they have to do a cash flow with us. We have class set up online to help them through that. Why we think this is important is because it is reaching out to our youth before they make the decision to go to college, wind up with college debt that they don't want or can't afford. We are talking about the trades programs as well so the opportunity to maybe not do a 4-year college program and that there are other things. We want to celebrate the kids that maybe don't go onto a 4-year college, we want to make that an acceptable thing, right? So, I decided to go be an electrician, so I decided to go be a lineman, I decided to start my own business, why not celebrate those kids just like the kids that get awarded for prestigious scholarships. That's something we are really focused on so please help us do that. I will send it to Mary and if she will send it out to everybody. The competition is set to go on Dec 31st and we want to give them 3 to 4 weeks. We want to do a pitch competition like "shark tank" if you will. I am super excited for this, and I hope that it goes well. We are also out in the communities supporting shop local so last year we did a facebook page we did feature some of the Whitehall businesses on main street on the facebook page. The Whitehall Chamber was great about partnering with us and sending us some of those. We were trying to get out and take live pictures of those businesses. I think that it is important for us to realize that people in Butte don't realize what is in Whitehall. They don't realize what's in Ennis, or what's in Twin or Dillon or vice versa. It has just over 1900 facebook members, its call shop small every day, it's something that the SPDC really promotes. We are pretty excited about it; I did get a lot of thankyou's from your local businesses that said they saw people come over the hill that said they found you on this facebook platform. We are excited to do it again this year. Joe could not be here tonight; he is our executive director. He is down in San Francisco drumming up some business to move to Montana for us, but he did work on a "Build Back Better" grant for the region which he is very excited about. He partnered with Missoula Economic development and what that can mean to our region, besides a lot of great things that they put into the grant, is an incubator accelerator space where we welcome small

businesses and entrepreneurs to help them grow their footprint. We are hoping that grant is successful. We did a lot of COVID loans in the area for a lot of small businesses. We did a lot of grant opportunities. We awarded 5 hours of counseling to a lot of small businesses where they could get help with QuickBooks or marketing and folks in this area took advantage of those programs. We still have a little bit of funding left so if there is someone you think needs help with marketing, QuickBooks, or accounting work, please have them reach out to us because we do have a little bit of funding left. We also have our brownfield money. Brownsfield is a program that is used to clean up properties or used to redevelop them from any kind of contamination. We have about \$100,000.00 left of our \$600,000.00 grant. We did a lot of great projects in the region that we are really excited about. We are something in RLF in the loan fund which would be great because you tell people what's wrong with the land or what is wrong with the building and then we had no money to support to clean it, remodel it, repurpose it. We are hopeful for this million-dollar loan fund. We still have lots of funding available in our loan program so if you know of small businesses that are looking for some type of financing and they can't get it traditionally through a bank or they need help partnering with the bank, that's what we do and we do it really well. We hope that you will send them our way. The last thing that I am going to mention tonight is that we want you to utilize us. We work with JLDC a lot the invite us to a lot of things, we really appreciate that, they are a great partner for us to have. Leonard mentioned that we are going to be part of that with the Legacy Western Center to go through those entrepreneurs. We want to be involved in the community. You are part of our group, so we want you to use us, call us. We provide free counseling, its all confidential. All our services are really free. The only thing we really charge for is our trainings, and we try to keep them really for small businesses and entrepreneurs. We do have a whole list of those trainings that are listed out on our website so folks can utilize them, they are recorded for your use. Thank you to both Mary and Leonard, they have been great supporters of Headwaters. This is my 13th year with Headwaters, so I've seen a lot of changes through the region, a lot of projects happening, and I am really excited for Whitehall. I think there is a lot of opportunity. You guy have a really great community that always feels like home, and I am excited to be here.

Shawn: What's the website for those trainings?

Julie: so that is headwatersrdc.org. That's a different address than before. If you go into the business development tab, they are all out there in our library. If you have any trouble, just email me and I will send you the link

X. Unfinished Business

A. Council discussion and determination on Final draft of employee manual and Resolution 2021-15.

Shawn motioned to discuss with Pat seconding.

Mary: Ed, this is your baby.

Ed: Well, this round, I worked some more with Allissa. I had some email exchanges and talked on the phone as well. One of the main focuses was once we got passed the health insurance and benefits, our focus was including the process to hire staff for the town. We were able to incorporate those parameters into the manual. I know we've got a very good manual that's up to date with Montana law that really is the pinnacle of what municipal manuals should be. Not to pat my own back because I'm

here to give credit to everyone else that worked on that. I do think it's a very good manual and fully endorse it.

Pat: I went through and some of the comments that we had in there before, you did incorporate or include and I was very pleased.

Katy: I have one little question, everything looks good but when I got to work while on the telephone, I was just wondering, I don't know how much travel our employees and that do have use of their phone and ask for reimbursement. That we maybe consider having a phone that belong to the town that they would take with them and then that expense would be there. That's just a thought, like I said everything else looks good.

Mayor: Thoughts? Discussion? Motion?

Pat motioned to approve with Linda seconding.

MOTION PASSED UNANIMOUSLY.

B. Council discussion and determination on employee pay scale.

Roy motion to discuss with Pat seconding.

Allissa: in your packets, Kory and I kind of brainstormed one day and this is just a proposal of where to start. Say someone, say I leave tomorrow or Kory leaves in a week where would you start. So that's what we came up with. Just a ballpark idea depending on experience and opportunity to move up in pay if licenses are acquired or education background, clerk school. That's just a proposal, I did put at the bottom it should be up to the council, bottom line. I don't think that there is one set number that we can say that you are starting at. For like my position or Kory's position, the Public Works Director. That's just my opinion though. This is just Kory and I brainstorming one day. Did I forget anything Kory?

Kory: The only think that I would add to that is I think that every year if employees get Cola, we should add cola to the pay scale, so it comes up evenly.

Pat: I have a question. Why did it go up .75 cents rather than the .50 cents like it had been?

Linda: On the last table that you gave us it said .50 cents.

Allissa: that was just step. The .75 cents is just a thought we had, like say they completed clerk school, it's an incentive to better themselves.

Pat: This says for .75 cents for each year completed.

Shawn: That's a longevity thing not an education thing.

Pat: I would think that .50 cents...

Kory: I can explain that a little bit. So, that would be clerk school or water license to give the employee incentive to better themselves beyond the step increase.

Pat: It says here completed clerk school up to \$3.00. So, you have that and then if you complete clerk school, .75 cents for each year?

Kory: So, what she's saying is clerk school takes 4 or 5 years to do and to give them .75 cents each year that they complete a clerk schooling until the \$3.00 increase.

Pat: That would have to be clarified here because it is not.

Allissa: Sorry, my bad.

Kory: Anyway, that is what she was trying to get to.

Pat: Now the two most recent hires in the office started at what?

Mary: \$16.21.

Pat: So, this would actually be kind of nice.

Allissa: This is just a proposal.

Roy: I think we should table this until after the first of the year so we can get a chance to get a couple of the board members and everybody to sit down and get a solid deal instead of just winging it.

Allissa: Thank you, I want it out of my hands.

Roy: That would be my recommendation.

Mary: Will you put that in motion form please?

Roy motioned to table until January with Shawn seconding.

MOTION TABLED.

XI. New Business:

Council discussion and determination on Resolution 2021-16, forming a Planning Board Subcommittee to assist with updating Ordinances.

Pat motioned to discuss with Shawn seconding.

Pat: Just a clarification, the 4 that are proposed to be on this subcommittee are all Planning Board members?

Allissa: Correct.

Pat: So, there will be no other council member that want to be in on this? We are on both (points to Linda) I just wanted to clarify that that is what we are doing, not inviting, or adding other council members on the... it's the 4 from the Planning Board will be in the subcommittee doing the work.

Allissa: Correct, and in the Resolution, it states that you won't be voting on anything, just doing the leg work because you guys don't have time to get to it at your Planning Board meetings.

Linda: No, we don't. The other thing is that, at the bottom of this, just to clarify, we are assisting on updating and revising ordinances as well as the application forms because we need a lot of work on those application forms. Do we have to address that at this point, or would that be considered revising ordinances?

Ed: I think that would be part of revising ordinances.

Linda: Okay, yeah, I thought we better clarify that.

Allissa: And anything you do in those meetings goes to Council.

Pat: Right, we vote on nothing, we just come up with recommendations and things like that

Allissa: Yes.

Pat: But because there are 4 of us, we have to do the Resolution and not just the meeting.

Pat motioned to approve Resolution 2021-16 with Linda seconding.

MOTION PASSED UNANIMOUSLY.

B. Council discussion and determination on Resolution 2021-17 Cancelling general election for vacant council seats.

Shawn moved to discuss with Pat seconding.

Allissa: I will explain, I am just doing this to cover that this happened. This resolution is strictly just stating that it was cancelled because nobody ran against each other for council seats. And I just have it on the agenda to cover my butt.

Pat: This is, you know when I got the ballot, I was disappointed! I wanted to see my name in print! And it wasn't there! So, I even called up to the County and said "HEY! Did you miss me?!" I even have emails with you that I did this. Then they explained if no one is running or has not reported to be a write in, then you get it by acclimation. I just wanted it on the record that I was disappointed I wasn't on the ballot.

Allissa: This is just a formal document that the County needs, that's all it is I promise.

Linda motioned to approve Resolution 2021-17 with Bill seconding.

MOTION PASSED UNANIMOUSLY.

C. Council discussion and determination on how to spend Pot A and Pot B ARPA Money.

Roy motioned to discuss with Shawn seconding.

Pat: I would like to apologize for missing the meeting, I didn't read the email and did not know about it.

Roy: Kory you want to run through it really quick?

Kory: Yeah, let's see if I can find my paper. I got it. Pot A we are receiving \$293,755.00, Pot B we are receiving \$220,487.00, Pot C we applied for is \$1,120,000.00. Then, I broke down where to allot this money. Pot A plus a \$30,000.00 match out of Pot A would go to the Meadowlark Manor Annexation. \$140,000.00 mapping curb stops and GPSing them and changing the ones that need to be changed would be Pot B and \$30,000.00 out of Pot A. Pot A, if we are not successful on Pot C, would leave

\$260,000.00 of Pot A money to go towards the Liberty Place Annexation of the cost of \$406,000.00. Is that fair enough?

Roy: Can I ask Leonard a question since we have him cornered here? Where is the County at, I know Liberty Place has asked you guys for some help, is that coming forth or do you not know?

Leonard: You know, I don't know. We have gotten several requests from several water districts that have applied. Bob and Cory have been mostly involved with that, so I've been dealing with some other stuff on the ARPA stuff but I'm not real sure where all that stuff is at.

Roy: Could you maybe get ahold of Cory and let us know where we are at? I think its kind of essential that we get some assistance from the County on that program because that's a pretty vital piece of property.

Leonard: Sure. Yeah, we ended up with 56 water user type things in the county that can request funds. I think Kory has talked to Cory about it.

Kory: So, I have, Cory told me to wait until after the first of the year, then they would have a direction they were going.

Roy moved to approve how to spend Pot A and B of ARPA funds with Pat seconding.

MOTION PASSED UNANIMOUSLY.

D. Council discussion and determination on renewing the Town Attorney's 2-year contract with Ed Guza.

Shawn moved to discuss with Katy seconding.

Roy: Same price?

Ed: Deal.

Linda: First of all, I think you've done a great job, you are easy to work with, you answer our questions and I do appreciate that as a councilman.

Ed: Thank you.

Shawn motion to approve renewing another 2-year contract with Attorney Ed Guza with Roy seconding.

MOTION PASSED UNANIMOUSLY.

E. Council discussion and determination on starting Fiscal year Audit 20/21 with Newland and Co.

Shawn moved to discuss with Roy seconding.

Linda: So, I'm new so we've always had this company?

Mary: Not always but for the last 4 years.

Allissa: and I've shopped around, either other companies are a lot more in price or a lot more with time limits. If you don't have your requested paperwork in at their requested time, they charge us more. Newland and Co. is reasonable and easy to work with. Really, it's how on top of it that I am and how quickly I can get it done.

Linda: Are we satisfied with their work?

Shawn: Well, they've gotten us up to speed, right? We are current but we are within proper time limits on these last audits. Are we one back?

Allissa: Nope.

Mary: We are all caught up.

Shawn: They did that with us.

Mary: Yes. With this contract, they can get started and we could actually be on time for the first time in a long time.

Allissa: A lot of places too just told me no.

Shawn: They gave us the same answer Ed did? Same price?

Allissa: yeah, \$14,500.

Roy motion to approve starting the FY20/21 audit with Newland and Co. with Linda seconding.

MOTION PASSED UNANIMOUSLY.

XII. BILL/ CLAIM APPROVAL LIST TO BE SIGNED BY ALL COUNCIL MEMBERS

Pat motioned to approve with Shawn seconding.

MOTION PASSED UNANIMOUSLY.

XIII. Adjourn:

Pat motioned to adjourn with Roy seconding. Meeting adjourned at 8:05pm.

MOTION PASSED UNANIMOUSLY.



Mayor

12-16-2021

Date



Town Clerk Treasurer

12.16.21

Date